

NOTES ON COMPLETION OF FORM B7

These notes should be read in conjunction with the relevant legislation.

General This form must be completed correctly, in full and in accordance with the following notes. Every section of the form must be completed. Where "not applicable", "nil" or "none" is appropriate, please state.

Where the space provided on Form B7 is considered inadequate, the information should be presented on a continuation sheet in the same format as the relevant section in the form. The use of a continuation sheet must be so indicated in the relevant section.

note one A resolution and amended constitution must accompany this form.

Examples of text:

(In the case of Conversion into Stock - "the 10,000 Ordinary €5 Shares of this Company, numbered 1 to 10,000, have been converted into €50,000 Ordinary Stock").

(In the case of Consolidation and Division - "the 1,000 Preference €10 Shares of this Company, numbered 1 to 1,000, have been consolidated and divided into 50 Preference Shares of €20 Each, number 1 to 500).

note two Tick the relevant box(es). This form must be certified by a current director or secretary of the company.

Further information

CRO address When you have completed and signed the form, please file with the CRO. The Public Office is at 14 Parnell Square, Dublin 1. If submitting by post, please send with the prescribed fee to the Registrar of Companies at:

Companies Registration Office,
O'Brien Road,
Carlow,
County Carlow

DX: 271004 DX Exchange: Carlow 2

Payment If paying by cheque, postal order or bank draft, please make the fee payable to the Companies Registration Office. Cheques or bank drafts must be drawn on a bank in the Republic of Ireland.

Please carefully study the explanatory notes above. A Form B7 that is not completed correctly or is not accompanied by the correct documents or fee is liable to be rejected and returned to the presenter by the CRO pursuant to section 898 Companies Act 2014. Unless the document, duly corrected, is relogged in the CRO within 14 days, it will be deemed to have never been delivered to the CRO.

FURTHER INFORMATION ON COMPLETION OF FORM B7, INCLUDING THE PRESCRIBED FEE, IS AVAILABLE FROM www.cro.ie OR BY E-MAIL info@cro.ie